



Grant Application Guidelines – 2019 Annual call for projects

ALIPH offers two types of grants:

- an annual call for projects with two different deadlines,
- an ongoing immediate grant request for emergency relief actions.

This document serves as guidance for applicants wishing to submit a project in support of the protection of cultural heritage in conflict. These guidelines aim at helping you determine if and how you should apply for a grant through our annual call for projects. Applications must be submitted through our [online platform](#).

What is ALIPH?

Based in Geneva, ALIPH is a non-profit foundation that has been granted the status of an international organization, with the purpose to contribute to the protection of cultural heritage in conflict areas. It is a unique global initiative gathering public and private funders created to financially support initiatives that concern the prevention, the protection and the rehabilitation of cultural heritage threatened or damaged by conflict. ALIPH will prioritize concrete projects with a direct impact on the ground. To learn more about our mission, visit our [website](#).

We will aim at selecting projects that reaffirm the founding principles of ALIPH, including the belief that protecting heritage in conflict areas should contribute to the development of values such as peace and reconciliation, international solidarity, social cohesion and living together, cultural diversity, education and capacity building, local and sustainable development, and gender equality.

Areas of intervention

ALIPH wishes to intervene worldwide, wherever applicants consider and can document the fact that heritage is at risk due to conflict. The notion of conflict is interpreted from a broad perspective to encompass interstate conflicts, civil wars, asymmetrical conflicts, terrorism, violent unrest and other sudden disruptions that lead to instability. Applicants must demonstrate that the heritage targeted was damaged because of conflict, is threatened by conflict or suffered collateral damage from conflict.

In keeping with this conception, ALIPH is also willing to support a large notion of what represents cultural heritage, tangible but also intangible. The applicants will be asked to demonstrate the significance and value for local population or communities of the cultural heritage targeted by the grant.

Purpose

Through this annual call, ALIPH will study project proposals and select the most sustainable and relevant projects addressing critical situations and fostering deep collaboration between institutions. This call aims at identifying projects with a solid scientific ground that will achieve long-term results. For selection criteria and eligible cost, see below.



Timeline

Twice a year, applicants will have the opportunity to submit formal proposals. For this first round, applicants must submit their proposal before 15 March 2019, 3 p.m. CET. The final answer will be given to applicants by July 2019.

Amount

ALIPH did not set minimum or maximum amounts, however the applicants will need to make a strong case about the value for money of the project, and a detailed description of the use of the funds through a realistic budget.

The budget can be spread over several consecutive years if the project justifies longer term support. Budget needs to be submitted in USD.

Language

This proposal must be submitted in English and include an Executive Summary both in French and in English.

Eligible institutions

- Institutions in charge of the protection, conservation and promotion of cultural heritage
- International, intergovernmental, and national institutions
- Private organizations (foundation, NGO, non-profit, charity, associations, etc.)

The institutions wishing to apply will be required to justify:

- Previous experience(s) in heritage protection (including management of projects of comparable size)
- Financial stability
- Capacity to deliver the project
- Local ties and networks

Eligible actions

ALIPH finances projects in three areas with specific expected outcomes.

Type of action	Outcome
Preventive protection measures	Mitigating the risks and lessening the damages
Emergency actions during conflicts	Securing cultural heritage at risk
Post-conflict actions	Making heritage available again for local populations (restoration, rehabilitation...)

In the proposal, applicants must explain how they will achieve these outcomes and how they will be able to measure the impacts.

Within this wide scope of intervention, ALIPH will support the following types of actions:

- Documentation of movable or immovable heritage
- Damage assessments



- Rehabilitation plans
- Sheltering cultural goods and *in situ* protection
- Emergency stabilization measures
- Urgent restoration work for collections, works of art or built heritage
- Rebuilding and rehabilitating monuments, museums, sites
- Capacity building
- Awareness raising activities
- Research¹

This list is not exhaustive but represents ALIPH's core areas of intervention in the protection of movable and immovable cultural heritage.

Eligible costs

- Stabilization and securing of sites, places of conservation, and collections
- Purchase of equipment and material
- Professional and expert fees
- Wages and stipend for required implementation personnel
- Field missions
- Security and risk mitigation
- Activities related to education, learning, advocacy, and local community engagement
- Activities related to communication
- Dissemination of knowledge, publication of documents
- Training²
- Research³

ALIPH may include, but not prioritise, symposia and publications unless the expected impact and added value of the action is demonstrated by the applicant. ALIPH will finance in priority direct project costs. Administration costs should not exceed 10% of the total budget for the project.

Selection criteria

To ensure the eligibility of your project, it should meet the following overarching criteria: **relevance, quality, sustainability, and feasibility.**

Relevance includes the following requirements:

- **Level of threat or existing damages:** Applicants must demonstrate the heritage targeted suffered damages or how it is threatened. For actual damages, pictures will be required. For imminent threats, a description of the situation will be needed, and press articles or a local statement may be useful to illustrate the situation and conditions on the ground.
- **Compliance with the needs on the ground:** Your project must be a response to identified and documented needs.

¹ Research projects may be eligible if designed to support implementation or provide actionable data

² Training activities are not considered a funding priority as standalone project but could be integrated as part of a broader project to ensure the sustainability of its impacts or as part of its implementation strategy.

³ Research projects may be eligible if designed to support implementation or provide actionable data.



- **Relevance to local population and governing institutions:** Your project must comply with the wishes of local population and/or institutions. ALIPH strongly advises that project leaders inform local authorities and stakeholders of their project.
- **Complementary with other initiatives:** Please avoid duplications with existing initiatives. If similar projects already exist or are in development, you should demonstrate how your action is complementary.

Quality includes the following requirements:

- **Scientific rationale:** Your project must rely upon solid considerations based on supporting scientific evidence.
- **Technical appraisal:** The solution you have chosen to implement to protect heritage must be built on assessments, taking into account technical needs and considerations. For instance, your project should be appropriately engineered, follow recognized standards, and the proposal encompass the necessary material inputs and utilities.
- **Budgetary realism:** ALIPH will pay great attention to the value for money of the project. For each item of the budget, cost-effectiveness should be a key factor. For work carried out by third parties or contractors please provide quotes.
- **Sustainable outcomes:** Your project should be conceived to generate long-term results.

Feasibility and sustainability include the following requirements:

- **Financial suitability and sustainability:** Your organization must have the financial capacity to lead and implement the project and have financial provision to start the project. Exceptions can be made for specific and urgent situations of confirmed extreme emergency. It also means your project should be financially sustainable and the long-term results should not rely on further funding from ALIPH. If funds are needed for the continuation of the outcomes, your proposal should include options for future funding.
- **Understanding of local reality:** Your project must be based on realistic knowledge of the situation on the ground including from a security perspective. You must either be based in the country/region of the project or be able to rely on a strong partnership with a local institution. Please demonstrate how risks will be mitigated.
- **Buy-in of stakeholders:** Any group or institution concerned by the outcomes of your project should be informed and should agree with its implementation.
- **Involvement of local institutions and/or communities:** Local institutions and/or communities should support and encourage the project. They may also take part in the project when possible. Projects implementing local participation will be encouraged.

Reporting

The requested reports shall be thorough and include an interim project report mid-project, and a complete final report. The reports' schedule will be determined in the grant agreement. They must demonstrate that the funds were spent in accordance with the project proposal.



The reports must include (but not be limited to) the following elements:

Progress report	Final report
Stage and evolution of project implementation	Summary of activities, aims, impacts
Modifications on the timeline or expenditure	Evidence of completion & impact
Newly identified risks	Assessment identifying challenges
Current state of expenditure	Financial report

Your reports must be as thorough as possible, show the progress made, highlight the accomplishments but also identify the aspects that were less successful.

Evaluation

Your reports must include an evaluation with the objective of gathering evidence to understand the impact of your project.

The key element in this review process is the selection of relevant indicators to measure and demonstrate how you achieved the objectives described in your proposal. An indicator is a marker of the progress.

Example: to demonstrate that you have achieved the objective “involving local population” you could use the number of local visitors to the rehabilitated monument, or testimonies showing their support to this initiative.

The data you will collect during and at the end of the project can be of various nature and could include:

- Pictures or videos showing that the project took place (if applicable, before and after pictures can be efficient in showing the success of a project)
- Feedback of participants
- Participation rates
- Changes observed in behaviors
- Produced material (inventory, architectural plans...), etc.